

ParishLink

Parish Episcopal School can assist parents in finding an academic coach for their student. ParishLink hours are available to any student experiencing academic difficulty, before or after the school day. If a student has a current Individualized Academic Plan (IAP) on file with a division Learning Specialist and receives accommodations, this allows for more availability in the student's schedule for them to meet with a coach during the school day. Otherwise, coaches and students can meet before the school day (beginning at 7am), after the school day (until 6pm), and for Upper School students during Free Block or Study Hall.

Process of Obtaining On-Campus Support

If a parent has an academic coach in mind who is not yet affiliated with Parish Episcopal, the coach must complete a process which includes a background check, on-line Safe Church training, and then schedule an appointment for a mini-orientation with the Director of ParishLink, Maria Casey, to familiarize them with our ParishLink program. All coaches must also have a picture ID badge made, which they will wear at all times, while on the Parish Episcopal School campus, identifying them as ParishLink providers. Academic coaches meet with students on both the Midway and Hillcrest campuses.

If a parent prefers, they may contact the Director of ParishLink and request recommendations for academic coaches, at which time subject specific ParishLink Profiles of existing coaches who have been cleared to work on the Parish Episcopal campus, will be sent to them.

Parents will need to agree and sign the Parent's Hold Harmless Waiver, before coaching can occur on campus. This document is available from the Director of ParishLink or Divisional Learning Specialist.

Parents will discuss scheduling directly with their academic coaches and once a schedule has been confirmed, the Director of ParishLink will arrange a ParishLink room for the coach and student to meet. Eight rooms are equipped with white boards and materials to help make the instructional sessions efficient for all.

Academic Support fees and payments are arranged and maintained between the coach and the parent and are independent of Parish Episcopal School.

The component for maintaining communication between parents, teachers and coaches is email based. Coaches are required to email subject-specific teachers and parents at the beginning of each trimester as a means of making themselves available to teachers. Teachers will contact coaches, when necessary, throughout the trimester to discuss areas of concern.