



4101 Sigma Road
Dallas, TX 75244
972-239-8011
800-909-9081
Fax 972-991-1237
www.parishepiscopal.org

A completed application must include:

- **Parish Episcopal School application form**
- **Background Check Release Form**
- **Copy of transcripts**
- **Copy of teaching certificate (teachers only, if available)**
- **Resume (include 3 references with name, address, and phone)**
- **Personal statement of educational philosophy (teachers only)**

Date of Application: _____

NAME _____
Last First Middle/Maiden

STREET ADDRESS _____ (Apt.) _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE *Home* _____ *Cell* _____

SOCIAL SECURITY # _____ EMAIL ADDRESS _____

POSITION DESIRED

Check one or more of the following:

____ PreK-K ____ Primary 1st 2nd 3rd 4th ____ Middle 5th 6th 7th 8th ____ High School 9th – 12th
(Circle Preference) (Circle Preference)

____ PreK-K Teaching Assistant

Subject Area(s) _____

Enrichment Area: ____ Foreign Language (____) ____ Art ____ P.E. ____ Science

____ Religion/Community Service ____ Drama ____ Music/Band/Choir ____ Library

____ Athletics (____) Sport(s)

(____) Full-time (____) Part-time

____ Administration (____) ____ Substitute (____)
grade/subject area

Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational record? If yes, please explain: _____

How did you learn of The Parish Episcopal School? _____

Have you ever been convicted of or sentenced to deferred adjudication with respect to a crime? If yes, state where, when, nature of crime and final disposition. (A conviction or deferred adjudication sentence will not necessarily disqualify you from employment). _____

Are you currently released on a criminal offense on bail, bond, or your own recognizance while awaiting trial? (if yes, please explain _____)

EDUCATIONAL BACKGROUND

	Name & Address of School	Major Degree/diploma	# Years completed	Did you graduate?
High School				
College/ University				
College/ University				
Graduate School				
Additional Education				

College/University transcript(s) attached? _____

Teaching certificate(s) attached? _____

JOB RELATED ACTIVITIES AND ACHIEVEMENTS

List any honors, accomplishments, activities, interests or abilities that you consider relevant to your ability to perform the job for which you are applying.

Professional honors and accomplishments

Academic honors

Other honors

Volunteer activities related to children

Extra-curricular interests and abilities

EMPLOYMENT HISTORY

(Please provide, at minimum, information with respect to any employer with whom you have been employed within the past five years and, if you have had only one employer for the past five years, at least two prior employers.)

CURRENT EMPLOYER _____

Street Address _____ *City* _____ *State* _____ *Zip* _____ *Telephone* _____
Dates of Employment _____
Position _____
Duties _____
Starting and ending salary _____
Supervisor & phone # _____ Daytime #(_____) _____ Home #(_____) _____

FORMER EMPLOYER _____

Street Address _____ *City* _____ *State* _____ *Zip* _____ *Telephone* _____
Dates of Employment _____
Position _____
Duties _____
Starting and ending salary _____
Supervisor & phone # _____ Daytime #(_____) _____ Home #(_____) _____
Reason for leaving _____

FORMER EMPLOYER _____

Street Address _____ *City* _____ *State* _____ *Zip* _____ *Telephone* _____
Dates of Employment _____
Position _____
Duties _____
Starting and ending salary _____
Supervisor & phone # _____ Daytime #(_____) _____ Home #(_____) _____
Reason for leaving _____

PROFESSIONAL REFERENCES

1. _____
(Name) _____ *(Address)* _____ *(Phone #)* _____
Relationship _____ May we contact now? _____ If not, when? _____
2. _____
Relationship _____ May we contact now? _____ If not, when? _____
3. _____
Relationship _____ May we contact now? _____ If not, when? _____

All applicants will receive consideration for employment without regard to race, color, sex, national or ethnic origin, age or veteran status.

